



Inaugural Meeting Minutes

Date: October 23, 2025

Location: 6211 East Grand Ave, Dallas, Texas, 75223, East Grand Preparatory room 210

Committee members present: Dr. Billy Ferrell, SHAC district Liaison; Ms. Lina Alarcon – Director of Operations; Ms. Maria Rosales – SHAC Chair (parent); Ms. Lucero Maldonado – CHAC Vice-Chair (parent); Ms. Keyli Trigueros – SHAC Secretary

Time	Agenda Topic
4:15 – 4:20	Welcome & Opening Remarks (Dr. Billy Ferrell)
	<ul style="list-style-type: none"> Welcome by SHAC Liaison Introductions District Mission Review Statement of Purpose
4:20 - 4:25	Overview of SHAC Mandate & Legal Requirements (Ms. Lina Alarcon)
	<ul style="list-style-type: none"> TEA/DSHS statutory requirements overview Emphasized majority parent membership requirement Review of SHAC functions: health curriculum, nutrition, physical activity, safety, mental health
4:25 – 4:30	Election of Officers (Dr. Billy Ferrell)
	<ul style="list-style-type: none"> Ms. Maria Rosales elected as parent Chair Ms. Lucero Maldonado elected as Vice-Chair Ms. Keyli Trigueros elected as Secretary
4:30 – 4:33	Discussion of Required Subcommittee & Goal Setting (Ms. Lina Alarcon)
	<ul style="list-style-type: none"> Discussion on Physical Activity & Fitness Planning Subcommittees Discussion on optional subcommittees (Health Education, Nutrition Services, Parent Engagement) Discussed possible priority areas for the year (e.g. extracurricular activities for younger grades)

4:33 – 4:37	Review District Health & Wellness Snapshot (Dr. Billy Ferrell)
	<ul style="list-style-type: none"> • Overview of current initiatives (Cafeteria menus, wellness policy status, StopIt tool, counseling services & TCHAT)
4:37 – 4:39	Compliance Logistics & Next Steps (Ms. Lina Alarcon)
	<ul style="list-style-type: none"> • Reviewed meeting posting requirements (72 hrs. notice + website posting) • Confirmed meeting recording and minutes process • Established communication method (Parent Square group & email list) • Scheduled next meeting date and location (January 2026)
4:39 – 4:41	Open Floor for Member Comments (Dr. Billy Ferrell)
	<ul style="list-style-type: none"> • Extracurricular activities for younger children at the EGP campus were discussed and tabled for January meeting • One parent asked for more information on TCHAT and who to contact for a referral. Parent was given name and contact information for campus counselor
4:41	Adjournment & Closing Remarks (Dr. Billy Ferrell)
	<ul style="list-style-type: none"> • Summarized key actions taken (adoption of bylaws, elections, subcommittee formation, calendar set) • Expressed appreciation to members for service • Closed meeting with recorded adjournment time