



Cityscape Schools

Employment Application for Chief Schools Officer

Cityscape Schools is an equal opportunity employer and does not discriminate on the basis of race, ethnicity, color, national origin, age, religion, veteran status, gender, disability, or any other legally protected classification in its employment practice, programs, provision of services or activities.

This application must be filled out completely. If questions are not applicable, enter "N/A". Do not leave a question blank. Completed applications should be submitted to Lisa Nyquist (lnyquist@slh-law.com), Schulman, Lopez, Hoffer & Adelstein, LLP.

Cityscape Schools Is An Equal Opportunity Employer

Date of Application: _____ Social Security No.: _____ Driver's Lic. No. _____ State: _____

Name: _____
Last First Middle Name (Maiden)

Current Address: _____
Street City State Zip Code

List Any Names Used if Different From Name on This Application: _____

Are you legally able to work in the United States? ____ Yes ____ No

Are you over 18 years of age? ____ Yes ____ No

Do you speak, read, and write in English? ____ Yes ____ No

Do you speak, read, and write in Spanish? ____ Yes ____ No

Home Telephone Number: _____ Business/Office Telephone: _____

Date Available for Employment: _____

Have you ever been employed with Cityscape Schools? ____ Yes ____ No

If YES, please list position and dates of employment: _____

Can you reliably commute to this job's location? (630 Texas St, Dallas, TX, 75204) ____ Yes ____ No

Are you currently employed at another school/district? ____ Yes ____ No

If YES, please list name of district and current position: _____

Are you currently on a professional growth plan in another school/district? ____ Yes ____ No

Have you ever been proposed for or terminated for cause, asked to resign, resigned in lieu of termination, had a contract non-renewed or left employment involuntarily? ____ Yes ____ No

If YES, please explain: _____

Are you a retired teacher/administrator participating in Texas-TRS? ____ Yes ____ No

Role Specific Questions:

Do you speak, read, and write in English? ____ Yes ____ No

Do you speak, read, and write in Spanish? ____ Yes ____ No

Is your degree in School Administration/Leadership or related field? ____ Yes ____ No

Do you have a Texas Principal certification? ____ Yes ____ No

How many years of experience do you have as a principal? ____

How many years of experience do you have as a teacher in elementary and/or secondary school? ____

Some contents of this application become a public record and may be subject to disclosure under the Texas Public Information Act. With few exceptions, you have the right to request and be informed about information that Cityscape Schools collects about you. You are entitled to receive and review the information upon request. You also have the right to ask Cityscape Schools to correct any information that is determined to be incorrect.



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List all Colleges and Universities attended (Attach resume and/or additional pages if necessary.)

Name and Location of Institution	Dates Attended START/END	Date of Graduation	Type of Degree or Diploma	Major	Minor

Please list all accomplishments in each area.

Publications and/or Articles: _____

Trainings, Seminars and/or Workshops conducted: _____

Other: _____

(Attach additional pages if necessary.)

TEC §22.083 authorizes Cityscape Schools to obtain criminal history information on every employee or applicant for employment. Failure to truthfully respond to the following questions will prohibit you from receiving further consideration for employment.

Have you ever been convicted of, pleaded no contest to, or received deferred adjudication for, a felony charge? ____ Yes ____ No

If YES, please explain (attach separate sheet of paper, in necessary). While a conviction may not disqualify you, a false statement will.

Have you ever been convicted of, pleaded no contest to, or received deferred adjudication for, a misdemeanor or criminal offense involving fraud, theft, embezzlement, illegal transfer, appropriation or use of public property or funds, unauthorized use or alteration of any certificate or permit that would entitle the holder to be employed in a position requiring such certificate or permit or to receive additional compensation associated with a position, perjury, tampering with a government record, abuse of official capacity, indecent exposure, public lewdness, assault upon a minor, sexual misconduct involving a minor, child abuse, or other illegal conduct with a minor, possession, transfer, sale or distribution of a controlled substance, commission of an illegal act on school property or at a school-sponsored event, intoxication, driving while intoxicated, or an offense involving moral turpitude? ____ Yes ____ No

If YES, please describe the offense and its circumstances (attach separate sheet of paper, in necessary). While a conviction may not disqualify you, a false statement will. _____

Notice to all applicants of criminal history record search: Texas Education Code Chapter 22 authorizes open-enrollment charter schools to obtain criminal history information pertaining to any individual whom the school employs or intends to employ. The school will rely on your name, social security number and other personally identifiable information provided on this form as necessary to conduct this search. For this purpose, the following additional information is required: Date of Birth: _____ Sex: ____ Soc. Sec. No.: _____

The information provided about age, sex and ethnicity, etc., will not be used to determine eligibility for employment but will be used solely for purposes of obtaining criminal history record information.

Out of State Applicants: If you have resided in another state within the last 10 years, or if you have a criminal history in another state, you must contact your state's public safety office and request that a copy of the criminal history search report in your name, with appropriate personally identifiable information (Social Security number and birth date) be forwarded to Lisa Nyquist (lnyquist@slh-law.com), Schulman, Lopez, Hoffer & Adelstein, LLP, 845 Proton Road, San Antonio, Texas 78258. Your application remains incomplete until this report is received by Ms. Nyquist.



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Please list below three or more references (attach separate sheet if necessary).

Full Name	School/District/Firm	Mailing Address	Position/Title	Phone No. and Email

The applicant may also obtain letters of recommendation and submit them to Lisa Nyquist at the above identified address.

List all certificate(s) currently held:

- ☐ Valid Texas Certificate (Specify): _____ Date Issued: _____ Date Expires: _____
☐ Valid Out of State Certificate (Specify): _____ Date Issued: _____ Date Expires: _____
☐ Texas one-year certificate: Expiration date: _____
☐ Alternative Certification Program (ACP): _____

Entity

HQ Eligible Certificates

Areas of specialization:

- ☐ Superintendent
☐ Administrator
☐ Principal
☐ Mid-Management Administrator
☐ Elementary
☐ Secondary Junior High
☐ Secondary Senior High
- ☐ All Level Art
☐ All Level Health and PE
☐ All Level Music
☐ Librarian
☐ Counselor
☐ Special Education (specify): _____
- ☐ Vocational (specify): _____
☐ Nurse – Registered Nurse
☐ Others (specify): _____

List all Superintendent, Administrative and Teaching experience beginning with most recent. Attach more pages if necessary.

Name and Address of Employer	Position/Title	Dates Employed START/END	Supervisor Name and Phone Number	Reason for Leaving

I, _____ (Print Legal Name) certify that all the information provided by me in connection with my application, whether on this document or otherwise, is true and complete, and I understand that any misstatement, falsification, or omission of information may be grounds for refusal to hire, or if hired, termination for cause. I understand that Cityscape Schools will check with the Texas Department of Public Safety, the FBI or other organizations for any criminal history in accordance with applicable law, and I authorize the School to obtain, use and evaluate such history in accordance with applicable law.

RELEASE OF LIABILITY: I authorize any of the persons or organizations referenced in this application to give you any and all information concerning my previous employment, education, or any other information, personal or otherwise, with regard to any of the subjects covered by the application, and I release all such parties from all liability from any damages which may result from furnishing such information to you. Cityscape Schools may use my social security number for purposes authorized by federal law.

Employment Eligibility Verification: Cityscape Schools will require applicants to verify employment eligibility (Form I-9) as may be required by law and policy.

This application becomes the property of Cityscape Schools. The school reserves the right to accept or reject it.

Legal Signature of Applicant

Date

An Equal Opportunity Employer

Date Received: _____

Received by : _____