

# Cityscape Schools

## Proof of Income Documentation For PreK Registration

**All household members including children must be listed on the PreK Qualification Application and must provide proof of income.**

**The documents should:**

- show income received by the household **during the month before**
- contain the **name** of the person, **amount of income**, and the **date received** (a pay stub with no date would be insufficient).
- include the **frequency of income earned** (weekly, biweekly, monthly or annually).
- **reported gross income** is any money received on a recurring basis, including gross earned income.

**Bring all that apply as proof of income (wages and salary):**

- SNAP or TANF (must provide letter)
- Check stubs
- Letter from employer stating gross wages paid and frequency (only acceptable if paid in cash)
- Unemployment, Worker's Compensation, or Disability payment stub, Retirement Income
- Alimony and Child Support
- Additional Sources

**Acceptable documentation for self-employment income includes:**

- Business or farming documents, such as ledger books or self-issued paycheck stub
- Last year's tax return (Self-employment only) schedule C